

## ABOUT CJCJ

The Center on Juvenile and Criminal Justice (CJCJ) is a nonprofit nonpartisan organization that promotes a balanced and humane criminal justice system through the provision of direct services, technical assistance, and policy analysis. The agency's mission is to reduce society's use of incarceration as a solution to social problems. Visit [www.cjcj.org](http://www.cjcj.org) to learn more.

## PROGRAM DESCRIPTION

An internship or volunteer position (used synonymously) with CJCJ's Children's Waiting Rooms (CWR) grants individuals a unique opportunity to work with youth in one of CJCJ's direct service programs. The CWR provides a safe and positive environment for children whose parents have business before the courts, at either the Hall of Justice or the Civil Courthouse. Additionally, the CWR staff facilitate family visits between youth and their incarcerated fathers in County Jail #4. Dependent on the available time commitment and one's interest, interns/volunteers can choose to support our staff with the youth and his/her families through one or both of these direct service opportunities. See below for additional information about the two direct service options offered through the CWR.

### Children's Waiting Rooms:

Become part of CJCJ's CWR team and supervise children in activities that strengthen skills, both physically and academically. The CWRs provide youth with a safe and nurturing environment, so they are not exposed to the often-adult happenings in a courtroom. While their parents attend the civil courts located at 400 McAllister, often related to family law, or the criminal courts at the Hall of Justice, 850 Bryant Street, the youth are supervised and encouraged to engage in healthy learning and positive play activities.



### Child and Family Visits:

Join our Child and Family Visiting Program in the San Francisco County Jail and support our staff in facilitating visits between the children and their incarcerated fathers. In a specialized visiting room in County Jail #4 at that Hall of Justice, 850 Bryant Street, specially trained CWR staff facilitate child and family visits between inmates and their children, allowing youth to visit with their incarcerated fathers in a safe and child-friendly environment. The incarcerated fathers are encouraged to interact with their children through a positive and honest approach, promoting healthy development and allowing for the expansion or initiation of a strong relationship between the father and the child.



## QUALIFICATIONS

Ideal applicants will have the following qualifications:

- Enthusiasm for working with children and families
- Exhibit and practice cultural competency, sensitivity, and maturity when working with children and families
- Interest and ability to provide a variety of educational and recreational activities to children of different ages and diverse backgrounds
- Professional work ethics while maintaining a good sense of humor
- Dependable, reliable, and punctual, while working with other professional colleagues
- Excited to offer a commitment lasting nine months or more
- Willing to undertake a background check, so as to work with youth in San Francisco

## HOW TO APPLY

Individuals can apply by completing our Intern Application Form and submitting it via email to [dinky@cjcyj.org](mailto:dinky@cjcyj.org).

**Thank you for your interest in CJCJ's Children's Waiting Room Internship/Volunteer Program!**