

PROGRAM DIRECTOR FOR BEHAVIORAL HEALTH PROGRAM
CENTER ON JUVENILE AND CRIMINAL JUSTICE

The Center on Juvenile and Criminal Justice (CJCJ), a private non-profit organization dedicated to reducing society's reliance on the use of incarceration as a solution to social problems, seeks energetic, passionate, and professional applicants for a Program Director position for CJCJ's Behavioral Health program. The position requires someone with strong managerial skills, as well as experience with the juvenile justice system and community-based clinical services. CJCJ is searching for a person with excellent communication skills who can support and lead a team of experienced and inexperienced staff, to navigate a stressful justice journey while bringing interventions, treatment, and support to justice-involved youth and families.

For more information about our behavioral health program, visit:

- <http://www.cjej.org/Direct-services/Wraparound-Program.html>
- <http://www.cjej.org/Direct-services/Placement-Diversion-and-Re-entry-program.html>
- <http://www.cjej.org/Direct-services/Community-Options-for-Youth.html>

CJCJ's behavioral health program provides intensive, community-based, behavioral health services to youth and their families in the juvenile justice system while advocating for youth to be supported in the least-restrictive environment. Applicants should possess the following qualifications and be committed to juvenile justice reform with sufficient experience to provide supervision and leadership to a clinical team.

Minimum Qualifications:

- Must possess one of following: master's degree in social work, psychology, or related field, LCSW, LMFT, LPCC, licensed Psychologist, licensed PhD/PsyD, registered with Licensing Boards, ASW, MFTI, PCCI, registered intern, or waived PhD/PsyD.
- Must meet all BBS or Board of Psychology criteria for active practice.
- Excellent leadership skills to manage a diverse staff.
- Experience and commitment to providing community-based individual and family therapy and clinical case management in a non-traditional setting.
- Familiarity with the juvenile justice system and experience working with justice-involved youth and families.
- Familiarity and commitment to strengths-based approaches, harm reduction, and trauma-informed care.
- Familiarity with EPSDT and Medi-Cal documentation and billing practices preferred.
- Ability to work under pressure with an excellent sense of humor.
- Excellent written and verbal communication and organizational skills.
- Possess and maintain a valid California Driver's License and a positive driving record, and maintain access to a registered and insured vehicle to use in carrying out your job duties.

The Program Director must support staff by modeling and leading delivery of community-based clinical services to justice-involved youth and carry out the following duties to successfully manage the program.

Duties:

1. Manage and improve behavioral health program in accordance with funding contracts, DPH policies, and Medi-Cal standards ensuring obligations are met, including fiscal matters.
2. Support and provide supervision to program staff including 4 case managers, 3 clinicians, and the clinical supervisor to ensure the delivery of high quality services.
3. Accept referrals, assign caseloads, and directly provide community-based mental health treatment services including but not limited to: assessment, diagnosis, case and plan development, individual and family therapy, family team meetings' facilitation, case management and coordination, court advocacy, follow up, and after care.
4. Develop and maintain positive and effective relationships with administrative and program staff of other service providers, juvenile probation department, department of public health, and department of children youth and families, public defenders and panel attorneys, and the juvenile courts.
5. Develop positive and effective relationships with clients, family members and advocates.
6. Maintain and improve Medi-Cal reimbursement documentation processes and team practices to ensure sufficient program productivity.
7. Host, facilitate, and participate in meetings and trainings and disseminate relevant trainings to ensure staff learning, understanding, and implementation.
8. Coordinate among public defenders and juvenile probation to offer quality interventions to justice-involved youth while collaborating with youth, families, and other mental health and community team members.
9. Other duties as assigned.

Compensation:

CJCJ offers a competitive salary, excellent comprehensive benefits, a casual work environment, and a great team of committed professionals. This position is an exempt position and the salary will be dependent on qualifications. Full benefits include complete health, dental, and life insurances, of which CJCJ covers 100% of the premiums – no employee contribution necessary. Additional benefits include 12 holidays/year, 10 sick days/year, and 10 vacation days/year (vacation time increases based on staff seniority). Finally, the position offers extraordinary opportunities for paid training, professional development, and occasional conference participation.

To Apply:

This position reports directly to the Deputy Director. This is an exempt position and hours can be flexible if requested. Anticipated weekly hours are 40 hours/week but can be negotiated to fewer if desired. To apply, send your resume and cover letter to cjcjoffice@gmail.com with “Program Director” in the subject line. This position will remain open until filled so apply immediately if you are interested.

PERSONS OF COLOR AND INDIVIDUALS WITH PAST INVOLVEMENT IN THE JUSTICE SYSTEM ARE ENCOURAGED TO APPLY.